



GO MCGUIRE TEAM @ NEXTHOME COAST2COAST

We hope this short guide will help you through the application and move in process.

APPLICATION PROCESS

- ✓ Applications are \$100.00 per person 18 years or older.
- ✓ Applications are completed and paid for online. If you do not have internet access or prefer to pay in person you may print the application and drop off a check or money order for the application fee.
- ✓ Applications are reviewed on a first come first serve basis, and the most qualified applicant is approved.
- ✓ Properties are not “on-hold” without a corresponding security deposit. If you want to secure the property while your application is being reviewed, then you must place the security deposit with the application.
- ✓ If your application is declined your deposit will be returned to you.
- ✓ Application fees are non-refundable.
- ✓ Immediate disqualification (Pets on the dangerous breed list, Evictions, Felonies)
- ✓ Once you have submitted your application and paid the fee you will receive an email asking your permission to run the credit and background report. Simply follow the instructions from the email. Your application cannot be considered without completing this step.
- ✓ When your application is approved your security deposit is due and you will be provided an email with further instructions.
- ✓ Failure to pay your security deposit will result in a canceled application.
- ✓ If the property you are renting is located within an HOA or Condo association, you will need to complete that paperwork, and drop off the corresponding payment/s along with a signed copy of your lease to **Go McGuire Team @ NextHome Coast2Coast** prior to the Association approval process.

LEASE

- ✓ Once your application is approved and the security deposit is received your lease will be ordered from our attorney and sent to you for e-signature.
- ✓ Everyone 18 or older will sign the lease.
- ✓ If you do not have computer access, you may pick up your lease when you drop off the security deposit funds.



MOVE IN INSTRUCTIONS

This section should serve as a guide for office policies.

- ✓ You will be provided instructions based on your individual situation prior to move in. Below is a typical situation.
- ✓ Check-in is completed at the property so we can walk through together.

TO RECEIVE KEYS

- ✓ You'll need to bring certified funds or money order only (No Exceptions)
- ✓ Deposit funds are payable to the property owner
- ✓ Rent is payable to Go McGuire
- ✓ Proof of utility transfer start date and move in date must be the same. (Water/ Gas/ Electric, etc)
- ✓ You will have 72 hours to do your own walk-through of the property and report any pre-existing issues present that may have been missed during walk through.

Thank you for taking the time to familiarize yourself with our policies. We look forward to working with you in your new home.

Once approved, please sign up and create an account on our resident website. This can should be used for rent payment, maintenance requests, and communication with our team.

Patrick & Suzanne McGuire
Go McGuire Team @NextHome Coast2Coast